

HOLY CROSS Alumni Association

Memorandum of Association

1. **Name of the Society:** The name of the Society shall be “**HOLY CROSS ALUMNI ASSOCIATION**”, and shall be referred to as the ASSOCIATION subsequently in these articles.
2. **Address of the Society:** The office of the Association shall remain in the state of Assam and its address is as follows Sonai road Silchar 788006
3. **Area of operation:** The area of operation of the Association shall be all States and Union territories of the Union of India.
4. **Aims and Objectives:** The aims and objectives of the society being established are as under:
 - a) To liaise with the alumni and maintain information on their professional achievements and allied activities;
 - b) To communicate with the alumni on the developments of the school, and to help the students and alumni of the school by providing information, guidance, counseling and the like;
 - c) To organize activities for a close interaction between alumni and the alma mater;
 - d) To organize welfare activities for the benefits of students and alumni of the school, including offering help to them by way of donations, scholarships, prizes, bursaries, grants or the like;
 - e) To hold re-union of alumni at least once a year and to arrange social, charitable, sporting and cultural events and celebrations or the like;
 - f) To perpetuate memories of worthy alumni in suitable ways, such as by way of installing portraits, photos, busts; or by naming scholarships, prizes, or by installing memorial plaques;
 - g) To publish books, journals, bulletins, newsletters, etc.,; and,
 - h) To promote the culture of the North East India, especially of the Barak Valley, as a means to achieve greater dialogue and interaction with the rest of India.

5. **Functions of the Association:** To achieve the above objectives the HOLY CROSS Alumni Association shall carry out the following functions, namely:

- a) Implement activities to achieve the aims and objectives of the Association;
- b) Accept or provide any grant of money, loan securities or property of any kind; and to undertake and accept the management of any endowment trust, fund or donation consistent with the objectives of the Association;
- c) Purchase ,hire, take on lease, or otherwise acquire property, movable or immovable, and maintain any building or buildings as may be necessary for carrying out the objectives of the Association;
- d) Enter into contracts for the explicit purpose of achieving aims and objectives of the Association;
- e) Appoint personnel, including by deputation or on contract, for carrying out its activities of the Association efficiently as per adopted rules and procedures;
- f) Accept, make or otherwise execute cheques, drafts, receipts, bills of exchange or other instruments and securities as required for the conduct of the affairs of the Association;
- g) Incur expenditure with due regard to economy and financial property;
- h) Make rules and regulations for the conduct of the affairs of the Association, and add or amend, vary or rescind them from time to time as approved by the General Body;
- i) Undertake any legal action that may be necessary to ensure the fulfillment of contracts made between the Association with other agencies or organizations;
- j) Prepare annual reports and accounts of Association and submit to the general body and the concerned regulatory authorities;
- k) Take all such actions and to enter all such actions as may appear necessary or incidental for the achievement of the objectives of the Association.

6. **“No-Profit” Charter of the Association:** All income earned by, and moveable or immovable properties of the Association shall be solely utilized and applied towards the promotion of its aim and objectives set forth in these memorandum of association; and no income or profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any other manner whatsoever to any present and past member of the Association, or to any other person,

group of persons or any entity claiming through any or more of the present of the past members. No member of Associations shall have any personal claim on any income or moveable/ immoveable properties of the Association or make any profit what so ever by virtue of his membership.

7. **Executive Committee:** The Executive Committee (EC) shall be vested with the overall management of the Association. The chairman shall be nominated by the appropriate authority of the school. The names, address, occupations and designations of the Office Bearers of the Executive Committee to whom the management of the Associations entrusted are as follows:

Executive Committee:

	Name	Address	Occupation	Designation in the Society
1				Chairman
2				President
3				Vice-President
4				Vice-President
5				Vice-President
6				General Secretary
7				Joint Secretary
8				Joint Secretary
9				Treasurer
10				Executive Member
11				Executive Member
12				Executive Member
13				Executive Member
14				Executive Member
15				Executive Member
16				Executive Member

8. The Executive Committee may co-opt upto three members in addition to the members mentioned above.

9. **Desirous Persons:** We, the several persons whose address as given below having associated ourselves for the purpose described in this Memorandum of Association, do hereby subscribe our names to this

President

General Secretary

Treasurer

Memorandum of Association and set our respective hands hereunto and form ourselves into a society, under the Societies Registration Act, 1860 (Act 21 of 1860).

Name	Address & Contact Particulars	Occupation	Signature
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President

General Secretary

Treasurer